

Hazardous Waste Reporting Forms

Notification and Reporting Form Hazardous Waste Reports

DHEC 2701

DHEC 1962

DHEC 1963

DHEC 1964

DHEC 1965

Revised: 11/16/01



Bureau of Land & Waste Management
Hazardous Waste Compliance and Enforcement Section
2600 Bull Street
Columbia, SC 29201

Table of Contents

Introduction to the South Carolina Notification and Reporting Form		1-3
Instructions to the South Carolina Notification and Reporting Form		4-5
South Carolina Notification and Reporting Form		6
Notification Form - DHEC 2701		7-9
Introduction to the Hazardous Waste Reports		10-12
Instructions to the Generation and On-Site T,S,D,R	DHEC 1962	13
Instructions to the Waste Shipped Off-Site for T,S,D,R	DHEC 1963	14
Instructions to the Off-Site Facility Report	DHEC 1964	15
Instructions to the Hazardous Waste Index	DHEC 1965	16
Hazardous Waste Report Forms		17
Generation and On-Site T,S,D,R	DHEC 1962	18
Waste Shipped Off-Site for T,S,D,R	DHEC 1963	19
Off-Site Facility Report	DHEC 1964	20
Hazardous Waste Index	DHEC 1965	21
Management Code		22
Source Code		23
District Map		Back Cover

**YOU CAN FIND AND PRINTOUT THE INSTRUCTIONS AND FORMS USED IN THIS
HAZARDOUS WASTE REPORTING BOOKLET ON THE SCDHEC WEBSITE
([HTTP://WWW.SCDHEC.NET](http://www.scdhec.net)), AT THIS TIME YOU CANNOT SUBMIT THESE FORMS VIA THE
WEBSITE.**

Introduction to the South Carolina Notification and Reporting Form (DHEC 2701)

****DO NOT WRITE ON THE FORMS IN THIS BOOK. PHOTOCOPY AS MANY COPIES OF EACH FORM FROM THE BOOK AS NEEDED. COMPLETE YOUR REPORT ON THESE PHOTOCOPIED FORMS IN INK (OR TYPE) AND SIGN CERTIFICATION BY HAND IN INK. USE THESE AS YOUR COMPLETED ORIGINALS. KEEP A COPY OF YOUR COMPLETED ORIGINALS IN YOUR FILES AND SEND THE COMPLETED ORIGINALS TO SCDHEC. PLEASE DO NOT COMPLETE FORMS THAT DO NOT APPLY TO YOUR COMPANY AND DO NOT SUBMIT BLANK FORMS.**

What is the purpose of the SCDHEC Notification and Reporting Form?

The SCDHEC Notification and Reporting Form is used by companies that are required under the South Carolina Hazardous Waste Management Regulations, R.61-79.262.13, 263.13, 264.5 and 265.5 to notify the South Carolina Department of Health and Environmental Control (SCDHEC) that they are involved in hazardous waste activities. SCDHEC is responsible for assigning the Environmental Protection Agency Identification Number (EPA ID #).

What is an EPA ID #?

In 1976, Congress established the Resource Conservation and Recovery Act (RCRA). As a result, the United States Environmental Protection Agency (USEPA) developed the EPA ID # as a method for notification and tracking of regulated waste activity. This number is a 12-digit identification number that is intended to be site specific for each company's location. The number appears as a 2 or 3 alpha and 9 or 10 numeric format. The first 2 alpha digits represent the state postal abbreviation. (Example: for South Carolina –SCD998844334, SC1234567890 or SCR987654321, for Michigan –MI0891234098 or MIR890432198).

All of a company's regulated waste activity is referenced by the EPA ID #. Any correspondence with USEPA or SCDHEC regarding your regulated waste activity should include your EPA ID #.

Defining your status

Large Quantity Hazardous Waste Generators (LQG): A company who generated, in any calendar month, 1,000 kg (2,200 lbs.) or more of RCRA hazardous waste; or generated, in any calendar month, or accumulated at any time, more than 1 kg (2.2 lbs) of RCRA acute hazardous waste; or generated, in any calendar month, or accumulated at any

time, more than 100 kg (220 lbs.) of spill cleanup material contaminated with RCRA acute hazardous waste. The South Carolina State Regulations for hazardous waste generators are found in R.61-79.262.

Small Quantity Hazardous Waste Generators (SQG): A company who generates more than 100 kg (220 lbs.) and less than 1000 kg (2,200 lbs.) of hazardous waste in any calendar month or less than 1 kg (2.2 lbs.) of acute hazardous waste in any calendar month, or accumulates no more than 6000 kg (13,200 lbs.) of hazardous waste on-site. The South Carolina State Regulations for hazardous waste generators are found in R.61-79.262.

Conditionally Exempt Small Quantity Generators

(CESQG): A company who generates no more than 100 kg (200 lbs.) in any calendar month or less than 1 kg (2.2 lbs.) of acute hazardous waste in any calendar month, or accumulates no more than 1000 kg (2,200 lbs.) of hazardous waste on-site. The South Carolina State Regulations for conditionally small quantity generators are found in R.61-79.261.5.

United States Importer of Hazardous Waste: This applies to any company who imports hazardous waste from a foreign country into the United States. This does not include hazardous waste shipped from a foreign department of defense site, Maquiladora, US territory or protectorate.

Mixed Waste (Hazardous and Radioactive) Generator: Any company who has waste that contains both hazardous and special nuclear, or by-product material subject to the Atomic Energy Act (AEA).

Hazardous Waste Transporter: This applies to a company who performs off-site transportation of regulated hazardous waste by air, rail, water, highway, etc. The South Carolina State Regulations for hazardous waste transporters are found in R.61-79.263. NOTE: A permit is required for this activity.

Treatment, Storage, Disposal Facility (TSDF): This applies to a company whose activities include the treatment, storage (for more than 90 days) and/or disposal of regulated hazardous waste, which is subject to interim status and permitting requirements. (Burning hazardous wastes in boilers and industrial furnaces and storing hazardous wastes before recycling them fall into this category as well). The South Carolina State Regulations for treatment, storage, and disposal facilities are found in R.61-79.264 through 265. NOTE: A permit is required for this activity.

Recycler of Hazardous Waste (at your site): You fit this status if you recycle regulated hazardous waste (recyclable materials). The South Carolina State Regulations for owner or operator of sites that recycle hazardous waste are found in R.61-79.261.6. NOTE: A hazardous waste permit may be required for this activity.

Exempt Boiler and/or Industrial Furnace: If you burn small quantities of hazardous waste in an on-site boiler or industrial furnace in accordance with the conditions in R.61-79.266.108, place an “X” in the box to indicate that you qualify for the Small Quantity On-Site Burner Exemption.

If you burn hazardous wastes in a smelting, melting, or refining furnace solely for metals recovery, as described in R.61-79.266.70 Subpart F, or to recover economically significant amounts of precious metals, as described in R.61-79.266.70 Subpart F, mark an “X” in the box to indicate that you qualify for the Smelting, Melting and Refining Furnace Exemption.

Large Quantity Generator of Universal Waste: If you accumulate a total of 5,000 kg or more of any universal wastes (calculated collectively) at any time. Mark an “X” in the appropriate box(es) to indicate the type(s) of universal wastes you generate and/or accumulate at your site. The South Carolina State Regulations for hazardous waste universal waste are found in R.61-79.273.

Universal Waste Destination Facility: Mark an “X” in the box if you treat, dispose of, or recycle universal wastes on-site. A hazardous waste permit is required if you treat or dispose of universal wastes; a permit may be required if you recycle universal wastes.

Used Oil Transporter/Transfer Facility: This applies to a person or company that transports used oil and/or owns or operates a used oil transfer facility. This also applies to a person or company that collects used oil from more than one generator and transports the collected oil. The South Carolina State Regulations for used oil transporters can be found in R.61-107.279.

Used Oil Processor: This applies to a site that processes on-specification or off-specification used oil. The South Carolina State Regulations for used oil processor can be found in R.61-107.279 Subpart F.

Used Oil Re-Refiner: This applies to a site that produces lubricating oils and greases, industrial fuel, asphalt extender, gasoline, and other products from on-specification or off-specification used oil. The South Carolina State Regulations for used oil re-refiner can be found in R.61-79.279 Subpart F.

Off-Specification Used Oil Burner: If you burn off-specification used oil fuel, place an “X” in the box to indicate this used oil management activity.

Used Oil Fuel Marketer: If you market off-specification used oil directly to a burner, mark an “X” in a. If you are the first to claim the used oil meets the used oil specification established in R.61-79.266.42, 266.43, 266.44 Subpart E, mark an “X” in b. If either of these boxes is marked, you also must notify (or have previously notified) as a used oil transporter, used oil processor/re-refiner, or off-specification

used oil fuel burner, unless you are a used oil generator. (Used oil generators are not required to notify).

NOTE: FOR QUESTIONS CONCERNING NOTIFICATION OF USED OIL ACTIVITY ON THIS FORM CALL (803) 896-4139. FOR ALL OTHER QUESTIONS REGARDING USED OIL ACTIVITY, CONTACT THE SOLID WASTE HOT LINE AT 1-800-768-7348.

Who Uses This Form?

- ◆ Hazardous waste generators
- ◆ Hazardous waste transporters
- ◆ Hazardous waste treatment, storage, and disposal facilities
- ◆ Recyclers of hazardous waste (at your site)
- ◆ Large quantity generators of universal waste
- ◆ Used oil transporters
- ◆ Used oil processor/refiners
- ◆ Off-specification used oil burners
- ◆ Used oil fuel marketers
- ◆ Companies that have already notified SCDHEC should also use this form to update information. For example, if a business owner changes, this information should be updated.
- ◆ In addition, any company that wants to receive an EPA ID# must complete this form.
- ◆ Small quantity generators who are using this form to submit their Annual Declaration.

NOTE: This form is a modified EPA notification form and is used in lieu of EPA notification form 8700-12 and DHEC form 1961.

How To Determine If You Handle A Regulated Hazardous Waste?

Companies who generate, transport, treat, store or dispose of solid wastes are responsible for determining if their solid waste is a hazardous waste regulated under the Resource Conservation and Recovery Act (RCRA). You will need to refer to R.61-79.261 of the South Carolina Hazardous Waste Management Regulations to help you decide if the waste you handle is regulated under RCRA. To request a copy, please call our Freedom of Information Office at (803) 898-3882. If you need further help making your hazardous waste determination contact Waste Assessment at (803) 896-4120.

Where Do I Send My Completed Notification and Reporting Form?

Please send your completed form with original signature to:

SCDHEC
Bureau of Land & Waste Management
Hazardous Waste Compliance &
Enforcement Section
2600 Bull Street
Columbia, SC 29201

Whom Do I Contact if I Have Questions About The Notification and Reporting Form?

If you have any questions about this form you may contact your district office (see district map and phone numbers on back cover) or contact SCDHEC central office at (803) 896-4139.

INSTRUCTIONS TO THE SCDHEC NOTIFICATION AND REPORTING FORM (DHEC 2701)

****DO NOT WRITE ON THE FORMS IN THIS BOOK. PHOTOCOPY AS MANY COPIES OF EACH FORM FROM THE BOOK AS NEEDED. COMPLETE YOUR REPORT ON THESE PHOTOCOPIED FORMS IN INK (OR TYPE) AND SIGN CERTIFICATION BY HAND IN INK. USE THESE AS YOUR COMPLETED ORIGINALS. KEEP A COPY OF YOUR COMPLETED ORIGINALS IN YOUR FILES AND SEND THE COMPLETED ORIGINALS TO SCDHEC. PLEASE DO NOT COMPLETE FORMS THAT DO NOT APPLY TO YOUR COMPANY AND DO NOT SUBMIT BLANK FORMS.**

GENERAL INSTRUCTIONS: Instructions are provided for each category on the SCDHEC Notification and Reporting Form. The form must be typed or printed legibly in ink. **A Subsequent Notification must be filed within 30 days of change.** (Changes on this SCDHEC Notification and Reporting Form may require a letter of explanation). **Important Note:** This form will supersede all notification and reporting forms submitted by your company.

NOTE: DHEC FORM 1961 IS NO LONGER APPLICABLE. THEREFORE THE NEW HAZARDOUS WASTE REPORTING FORMS BOOKLET NO LONGER CONTAINS THIS FORM.

Company's EPA ID #: If your company has an EPA ID # for this location complete this block. If not, leave this block blank. A separate EPA ID # is required for each location of your company.

NOTE: The Department will need you to submit a form 2701 if: (1) Your company ever changes its physical address (location). You will need a new EPA ID # to report your hazardous waste activity. (2) Your company changes its mailing address (or any other information). You will keep your current EPA ID # and submit a subsequent notification.

I

- A. First Notification:** Check Box "A" if this is your company's first notification of regulated waste activity for this location.
- B. Subsequent Notification:** Check Box "B" if your company already has an EPA ID # and needs to update information. In the boxes provided, enter the EPA ID # that has already been assigned to this site.

- 1. Small Quantity Generator Annual Declaration:**
Please complete EPA ID # and Section IB1, Section II and Section XI of the Form 2701.

NOTE: An annual declaration must be completed and submitted to this office by January 30th of each calendar year. This form is intended to let SCDHEC know that your company is projected to be a small quantity generator for the upcoming calendar year. (Example: on or before January 30, 1995 for the year 1995) This form will fulfill the requirements under R.61-79.262.41, 262.44, 264.75 and 265.75 of the South Carolina Hazardous Waste Management Regulations.

- 2. Business Closed at this location (EPA ID # will be deactivated):** Please complete EPA ID # and Section IB2, Section II and Section XI of the Form 2701.

NOTE: IF YOUR COMPANY CLOSES OR NO LONGER GENERATES HAZARDOUS WASTE, CHECK BOX I-B-2 UNDER SUBSEQUENT NOTIFICATION. GENERATORS CLOSING MUST COMPLY WITH THE REGULATION R.61-79.262.34(A)(1) AS REQUIRED IN 265.111 & .114. YOUR COMPANY'S EPA ID # WILL BE DEACTIVATED AND YOU WILL NO LONGER RECEIVE MAILOUTS REGARDING HAZARDOUS WASTE ACTIVITIES.

- II. Name of Company:** Provide company's specific site name.
- III. Location of Company:** Provide the physical location of the company. Do not use a post office box or route number.
- IV. Company's Mailing Address:** Provide mailing address of the company. If the mailing address is the same address as the location of your company, you may print "Same" in this section.
- V. Company's Contact Person:** Please enter the name of the current contact person who can answer questions about your company as well as this report.

Land Type: Using the codes listed, indicate the code which best describes the current legal status of the land on which the company is located:

F = Federal	C = County
S = State	M = Municipal
P = Private	D = District

- VI. Name of Company's Legal Owner:** Enter the legal owner(s) of the company. Provide the mailing address and phone number for the legal owner.

Owner Type: Using the codes listed, indicate the code which best describes the legal status of the current owner of the company:

F = Federal	C = County
S = State	M = Municipal
P = Private	D = District

Change of Owner: If this is your company's first notification, leave this item blank. If this is a subsequent notification complete as follows: If the owner of this company has changed since the company's original notification, place an "X" in the box marked "YES" and enter the date the owner changed. If the owner of this company has not changed since the company's original notification, place an "X" in the box marked "NO". If an additional owner(s) has been added or replaced since the company's original notification, place an "X" in the box marked "YES". If necessary attach a separate sheet of paper.

VII. Name of Company's Operator: Enter the operator of the company. Provide the mailing address and phone number for the company's operator.

Operator Type: Using the codes listed, indicate the code which best describes the legal status of the current operator of the company:

F = Federal	C = County
S = State	M = Municipal
P = Private	D = District

Change of Operator: If this is your company's first notification, leave this item blank. If this is a subsequent notification complete as follows: If the operator of this company has changed since the company's original notification, place an "X" in the box marked "YES" and enter the date the operator changed. If the operator of this company has not changed since the company's original notification, place an "X" in the box marked "NO". If an additional operator(s) has been added or replaced since the company's original notification, place an "X" in the box marked "YES". If necessary attach a separate sheet of paper.

VIII. Type of Regulated Waste Activity: Place an "X" in the appropriate box or boxes that best describe your company's regulated waste activities. To help you determine which box or boxes apply, see "Defining your Status" in the Introduction Section for this form.

A. Hazardous Waste Activities

- ◆ Large Quantity Generator
- ◆ Small Quantity Generator
- ◆ Conditionally Exempt Small Quantity Generator
- ◆ United States Importer of Hazardous Waste
- ◆ Mixed Waste Generator
- ◆ Hazardous Waste Transporter
- ◆ Treatment/Storage/Disposal Facility
- ◆ Recycler of Hazardous Waste
- ◆ Exempt Boiler and/or Industrial Furnace

B. Universal Waste Activity

- ◆ Large Quantity Generator of Universal Waste

C. Used Oil Activities

- ◆ Used Oil Transporter
- ◆ Used Oil Processor and/or Refiner
- ◆ Off Specification Used Oil Burner
- ◆ Used Oil Furl Marketer

NOTE: FOR QUESTIONS CONCERNING NOTIFICATION OF USED OIL ACTIVITY REGARDING THIS FORM CALL (803) 896-4139. FOR ALL OTHER QUESTIONS REGARDING USED OIL ACTIVITY, CONTACT THE SOLID WASTE HOT LINE AT 1-800-768-7348.

IX. Comments: Use this space for any additional comments.

X. Description of Regulated Wastes: Complete this category only for your hazardous waste activities. Used oil sent for energy recovery should not be included.

A. Characteristics of Nonlisted Hazardous Wastes: If you handle hazardous wastes which are not listed in R.61-79.261 Subpart D but do exhibit a characteristic of hazardous waste as defined in R.61-79.261 Subpart C you should describe these wastes by the EPA hazardous waste number (code) for the characteristic. Place an "X" in the box next to the characteristic of the waste that best describes what you handle. Toxicity Characteristic, please list the specific EPA hazardous waste number (code) for the specific contaminant(s) in the box(es) provided. Continue in Section B if necessary.

B. Listed Hazardous Wastes or Other Wastes: If you handle hazardous wastes that are listed in R.61-79.261 Subpart D enter the appropriate 4-digit numbers in the boxes provided. NOTE: If you handle more than 12 listed hazardous wastes, please continue listing the waste numbers (codes) on the extra sheet provided. If you handle other wastes or State regulated waste (7777 or 5555), these waste numbers (codes) should be listed in this section also.

XI. Certification: This certification must be signed (by hand and in ink) by the owner, operator, or an authorized representative of your company. An "authorized representative" is a person responsible for the over-all operation of the company. (Example: a plant manager, superintendent, or a person of equal responsibility) **ALL NOTIFICATIONS AND REPORTING FORMS MUST INCLUDE THIS CERTIFICATION TO BE COMPLETE.**

South Carolina Notification and Reporting Form DHEC 2701



Notification and Reporting Form
Bureau of Land & Waste Management
Hazardous Waste Compliance and Enforcement Section
2600 Bull Street, Columbia, SC 29201

(Official Use Only)

KEY ID: _____

Federal: _____

District: _____

State: _____

Refer to the INSTRUCTIONS. **Important Note:** This form will supersede all previous forms submitted by your company. Provide information on all current activities at your company.

Company's EPA ID Number: _____

- I. First Notification or Subsequent Notification:** Mark "X" in the appropriate box to indicate whether this is your company's First Notification of regulated waste activity or a Subsequent Notification.
- ☐ A. **First Notification:** (To obtain an EPA ID Number for hazardous waste, universal waste, or used oil activities).
- ☐ B. **Subsequent Notification:** (Complete Company's EPA ID Number Box and information that has changed).
1. ☐ Small Quantity Generator Annual Declaration _____ Year
2. ☐ Business Closed At This Location (EPA ID# will be deactivated)

II. Name of Company (Include company specific site name)

III. Location of Company (Physical address not P.O. Box or Route #)

Street: _____

City: _____ State: _____ Zip Code: _____

County: _____

IV. Company's Mailing Address:

Street: _____

City: _____ State: _____ Zip Code: _____

V. Company's Contact Person (Person to be contacted regarding waste activities)

Last: _____ First: _____

Title: _____ Phone: _____

Street: _____

City: _____ State: _____ Zip Code: _____

Land Type: _____

VI. Name of Company's Legal Owner

Street: _____ Phone: _____

City: _____ State: _____ Zip Code: _____

Owner Type: _____ Change of Owner: ☐ Yes ☐ No Date Changed: _____

VII. Name of Company's Operator

Street: _____ Phone: _____

City: _____ State: _____ Zip Code: _____

Operator Type: _____ Change of Operator: ☐ Yes ☐ No Date Changed: _____

<p>VIII. Type of Regulated Waste Activity (Mark "X" in the appropriate boxes. Refer to instructions).</p> <p>A. Hazardous Waste Activity</p> <p>1. Generator (choose only one of the following three categories)</p> <div style="margin-left: 20px;"> <input type="checkbox"/> a. LQG: Greater than 1000 kg/mo (2,200 lbs.) <input type="checkbox"/> b. SQG: 100 to 1000 kg/mo (220-2,200 lbs.) <input type="checkbox"/> c. CESQG: Less than 100 kg/mo (220 lbs.) </div> <p>In addition, indicate other generator activities (check all that apply)</p> <div style="margin-left: 20px;"> <input type="checkbox"/> d. United States Importer of Hazardous Waste <input type="checkbox"/> e. Mixed Waste (hazardous and radioactive) Generator </div> <p>B. Universal Waste Activities</p> <p>1. Large Quantity Generator of Universal Waste (refer to Regulations to determine what is regulated). Indicate types of universal waste generated and/or accumulated at your site. (check all boxes that apply):</p> <table style="width: 100%; margin-left: 20px;"> <thead> <tr> <th></th> <th style="text-align: center;">Generated</th> <th style="text-align: center;">Accumulated</th> </tr> </thead> <tbody> <tr><td>a. Batteries</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>b. Pesticides</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>c. Thermostats</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>d. Lamps</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>e. Other (specify)</td><td style="text-align: center;"><input type="checkbox"/></td><td style="text-align: center;"><input type="checkbox"/></td></tr> </tbody> </table> <p>2. <input type="checkbox"/> Destination Facility of Universal Waste (NOTE: A hazardous waste permit may be required for this activity)</p>		Generated	Accumulated	a. Batteries	<input type="checkbox"/>	<input type="checkbox"/>	b. Pesticides	<input type="checkbox"/>	<input type="checkbox"/>	c. Thermostats	<input type="checkbox"/>	<input type="checkbox"/>	d. Lamps	<input type="checkbox"/>	<input type="checkbox"/>	e. Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tr> <th colspan="10" style="text-align: center; padding: 2px;">Company's EPA ID Number</th> </tr> <tr> <td style="width: 5%; height: 20px;"></td> <td style="width: 5%; height: 20px;"></td> <td style="width: 5%; height: 20px;"></td> <td style="width: 5%; height: 20px;"></td> <td style="width: 5%; height: 20px;"></td> <td style="width: 5%; height: 20px;"></td> <td style="width: 5%; height: 20px;"></td> <td style="width: 5%; height: 20px;"></td> <td style="width: 5%; height: 20px;"></td> <td style="width: 5%; height: 20px;"></td> </tr> </table> <div style="margin-left: 20px;"> <input type="checkbox"/> 2. Transporter of Hazardous Waste (NOTE: A permit is required for this activity) <input type="checkbox"/> 3. Treater, Storer, or Disposer of Hazardous Waste (at your site) (NOTE: A permit is required for this activity; see instructions) <input type="checkbox"/> 4. Recycler of Hazardous Waste (at your site) (NOTE: A hazardous waste permit may be required for this activity) 5. Exempt Boiler and/or Industrial Furnace <div style="margin-left: 20px;"> <input type="checkbox"/> a. Small Quantity On-site Burner Exemption <input type="checkbox"/> b. Smelting, Melting, Refining Furnace Exemption </div> </div> <p>C. Used Oil Activities</p> <p>1. Used Oil Transporter - Indicate Type(s) of Activity(ies)</p> <div style="margin-left: 20px;"> <input type="checkbox"/> a. Transporter <input type="checkbox"/> b. Transfer Facility </div> <p>2. Used Oil Processor and/or Re-refiner - Indicate Type(s) of Activity(ies)</p> <div style="margin-left: 20px;"> <input type="checkbox"/> a. Processor <input type="checkbox"/> b. Re-refiner </div> <p><input type="checkbox"/> 3. Off-Specification Used Oil Burner</p> <p>4. Used Oil Fuel Marketer - Indicate Type(s) of Activity(ies)</p> <div style="margin-left: 20px;"> <input type="checkbox"/> a. Marketer Who Directs Shipment of Off-Specification Used Oil to Off-Specification Used Oil Burner <input type="checkbox"/> b. Marketer Who First Claims the Used Oil Meets the Specifications </div>	Company's EPA ID Number																			
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<p>IX. Comments _____</p>																																							
<p>X. Description of Regulated Waste (Use additional sheets if necessary)</p> <p>A. Characteristics of Nonlisted Hazardous Wastes. Mark "X" in the boxes corresponding to the characteristics of nonlisted hazardous wastes your company handles.</p> <table style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 20%;">1. Ignitable (D001)</td> <td style="width: 20%;">2. Corrosive (D002)</td> <td style="width: 20%;">3. Reactive (D003)</td> <td style="width: 40%;">4. Toxicity Characteristic (List specific EPA hazardous waste number(s) for the Toxicity Characteristic contaminant(s). Continue in Section B if necessary).</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; height: 20px;"></td> <td style="width: 25%; height: 20px;"></td> <td style="width: 25%; height: 20px;"></td> <td style="width: 25%; height: 20px;"></td> </tr> </table> </td> </tr> </table> <p>B. Listed Hazardous Wastes or Other Wastes . (See instructions)</p> <table style="width: 100%; margin-left: 20px;"> <tr> <td style="width: 16.6%; text-align: center;">1</td> <td style="width: 16.6%; text-align: center;">2</td> <td style="width: 16.6%; text-align: center;">3</td> <td style="width: 16.6%; text-align: center;">4</td> <td style="width: 16.6%; text-align: center;">5</td> <td style="width: 16.6%; text-align: center;">6</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="text-align: center;">7</td> <td style="text-align: center;">8</td> <td style="text-align: center;">9</td> <td style="text-align: center;">10</td> <td style="text-align: center;">11</td> <td style="text-align: center;">12</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table>		1. Ignitable (D001)	2. Corrosive (D002)	3. Reactive (D003)	4. Toxicity Characteristic (List specific EPA hazardous waste number(s) for the Toxicity Characteristic contaminant(s). Continue in Section B if necessary).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; height: 20px;"></td> <td style="width: 25%; height: 20px;"></td> <td style="width: 25%; height: 20px;"></td> <td style="width: 25%; height: 20px;"></td> </tr> </table>					1	2	3	4	5	6							7	8	9	10	11	12								
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<p>XI. Certification</p> <p>I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment for knowing violations.</p> <p>I also certify that I have a program in place to reduce the volume and toxicity of waste generated to the degree I have determined to be economically practicable and I have selected the method of treatment, storage, or disposal currently available to me which minimized the present and future threat to human health and the environment.</p> <p>I also certify the out-of-state generators utilizing this facility have programs in place to reduce the volume or quantity and toxicity of waste using a method currently available which minimized the present and future threat to human health and the environment.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 33%; padding: 5px;">Signature</td> <td style="width: 33%; padding: 5px;">Name and Official Title (type or print)</td> <td style="width: 33%; padding: 5px;">Date Signed</td> </tr> </table>		Signature	Name and Official Title (type or print)	Date Signed																																			
Signature	Name and Official Title (type or print)	Date Signed																																					

Company's EPA ID Number

XII. Description of Regulated Wastes Continued (Additional sheet)

B. Listed Hazardous Waste or other Wastes (Use this page only if you need to list more than 12 waste codes.)

13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30
31	32	33	34	35	36
37	38	39	40	41	42
43	44	45	46	47	48
49	50	51	52	53	54
55	56	57	58	59	60
61	62	63	64	65	66
67	68	69	70	71	72
73	74	75	76	77	78
79	80	81	82	83	84
85	86	87	88	89	90
91	92	93	94	95	96
97	98	99	100	101	102
103	104	105	106	107	108
109	110	111	112	113	114

INTRODUCTION TO THE HAZARDOUS WASTE REPORTS

****DO NOT WRITE ON THE FORMS IN THIS BOOK. PHOTOCOPY AS MANY COPIES OF EACH FORM FROM THE BOOK AS NEEDED. COMPLETE YOUR REPORT ON THESE PHOTOCOPIED FORMS IN INK (OR TYPE) AND SIGN CERTIFICATION BY HAND IN INK. USE THESE AS YOUR COMPLETED ORIGINALS. KEEP A COPY OF YOUR COMPLETED ORIGINALS IN YOUR FILES AND SEND THE COMPLETED ORIGINALS TO SCDHEC. PLEASE DO NOT COMPLETE FORMS THAT DO NOT APPLY TO YOUR COMPANY AND DO NOT SUBMIT BLANK FORMS.**

NOTE: You are required to apply for an EPA ID number before filing a hazardous waste report.

Overview

Hazardous waste generators (large quantity or small quantity) and hazardous waste treatment, storage, disposal and recovery (TSDR) facilities, are required to fill out forms describing their activities for the quarter or an Annual Declaration for the year. The forms must then be submitted to the South Carolina Department of Health and Environmental Control (SCDHEC). **These forms will supersede all previous quarterly and yearly hazardous waste reporting forms submitted by your company.**

Background and Purpose

In July 1984, SCDHEC launched an effort to improve its collection of data regarding the generation and management of hazardous wastes in South Carolina. The need for this comes from several sources:

- To gain an improved understanding of the hazardous waste generated and managed in the state and a desire on the part of SCDHEC to allow SCDHEC to better target its technical assistance efforts for the Hazardous Waste Tracking System (HWTS).
- To meet Freedom of Information (FOI) requests

These forms are designed to collect data to meet many of SCDHEC's hazardous waste generation and management data needs. In this way, SCDHEC hopes to avoid repeating the questions it asks. SCDHEC also is trying to streamline the process of collecting and organizing data.

The Hazardous Waste Reporting Forms allow hazardous waste generators (large quantity and small quantity) and hazardous waste treatment, storage and disposal facilities to:

- Meet EPA hazardous waste requirements

- Meet SCDHEC hazardous waste reporting requirements

Large quantity generators are required to submit a Waste Minimization Report with the fourth quarter submittal. For more information on Waste Minimization Reporting please call (803) 896-4138.

SCDHEC Authority to Collect this Information

The rules requiring that hazardous waste generators (large quantity or small quantity) and hazardous waste treatment, storage, disposal and recovery facilities complete these forms can be found in the South Carolina Hazardous Waste Management Regulations under R.61-79.262.41, 262.44, 264.75 and 265.75.

Description of Forms

DHEC 1962 – “Generation and On-Site T,S,D,R” – This form is used to report the amount **IN POUNDS** of hazardous waste generated during a quarter. Any waste generated on-site and then treated, stored, disposed of (on-site) or recovered should be reported on this form. **The treatment, disposal and recovery activities mentioned here may require either currently having Interim Status or obtaining a Hazardous Waste Permit from SCDHEC. Large Quantity Generators are allowed to store hazardous waste under 90 days without a permit.** The EPA ID # and name of all initial transporters who hauled hazardous waste for you during this quarter.

DHEC 1963 – “Waste Shipped Off-Site for T,S,D,R” – This form is a log of manifested hazardous waste shipments transported off-site for a quarter.

DHEC 1964 – “Off-Site Facility Report” – This form is to be completed only by those companies who accept hazardous waste that was generated by other companies for the purpose of treatment, storage, disposal and/or recovery. **The treatment, storage, disposal and recovery activities mentioned here require either currently having Interim Status or obtaining a Hazardous Waste Permit from SCDHEC.**

DHEC 1965 – “Hazardous Waste Index” – This form is used to create an index of all the hazardous waste streams a company generates. When a new waste stream is generated, this form is to be completed and submitted with the rest of the quarterly report forms. Please do not repeat old waste stream information. **This form is never required to be completed by those companies who submit an Annual Declaration.**

When to Submit the Forms

If your company is a large quantity hazardous waste generator (see “Defining your Status”) and/or hazardous

waste treatment, storage, disposal or recovery facility, reporting forms must be completed and submitted to this office within thirty (30) days after the end of each calendar quarter. The following is a schedule of the quarters and submission deadline dates:

1st Quarter

January 1 – March 31 Due April 30th

2nd Quarter

April 1 – June 30 Due July 30th

3rd Quarter

July 1 – September 30 Due October 30th

4th Quarter

October 1 – December 31 Due January 30th

If your company is a small quantity hazardous waste generator (see “Defining your Status”) then an **Annual Declaration must be submitted to this office by January 30th of each calendar year.** (Example: on or before January 30, 1995 for the year 1995) This form is intended to let SCDHEC know that your company is projected to be a small quantity generator for the upcoming calendar year.

Please submit your completed forms with original signature to:

SCDHEC
Bureau of Land & Waste Management
Hazardous Waste Compliance & Enforcement Section
2600 Bull Street
Columbia, SC 29201

Documents Useful in Completing These Forms

In preparing your Hazardous Waste Reporting Forms, the following documents may be useful to have on hand:

- Records of hazardous waste quantities generated or accumulated
- Hazardous waste manifest form #1988 recording your off-site shipments
- Results of laboratory analysis of your wastes
- Contracts or agreements with off-site facilities that manage your wastes
- Copies of permits for on-site waste management systems

Do I Need to Complete These Forms?

Most companies generating and/or managing hazardous waste need to complete the attached forms. If you fit into **any** of the following categories, you are required to report quarterly, **unless you are a Conditionally Exempt Small Quantity Generator or Small Quantity Generator.**

- Hazardous Waste Generators (large quantity)
- Hazardous Waste Treatment, Storage, or Disposal Facilities

Defining Your Status

Large Quantity Hazardous Waste Generator means that in any one calendar month you generated:

- 1,000 kg (2,200 lbs) or more of RCRA hazardous waste; or
- Accumulated at any time, more than 1 kg (2.2 lbs) of RCRA acute hazardous waste; or
- Accumulated at any time, more than 100 kg (220 lbs) of spill cleanup material contaminated with RCRA acute hazardous waste.

On-site Facility means that your company:

- Treats, Stores, Disposes or Recovers hazardous waste on-site
- Disposes of its own waste on-site
- Has interim status or a permit

Off-site Facility means that your company:

- Treats, Stores, Disposes or Recovers hazardous waste from an off-site source
- Accepts waste from an off-site source
- Has interim status or a permit

Small Quantity Hazardous Waste Generator means that in one calendar month you generated:

- More than 100 kg (220 lbs) but less than 1,000 kg (2,200 lbs) of RCRA hazardous waste; or
- Accumulated at any time, no more than 1 kg (2.2 lbs) of acute hazardous waste or no more than 100 kg (220 lbs) of material from the cleanup of a spill of acute hazardous waste.

Or, at any time you accumulated:

- No more than 13,200 pounds (6,000 kg) of hazardous waste or 2.2 pounds (1kg) of acute hazardous waste on-site

Conditionally Exempt Small Quantity Generators means that in any one calendar month you generated:

- Less than 220 pounds (100 kg) of hazardous waste or
- No more than 2.2 pounds (1 kg) of acute hazardous waste

Or, at any time you accumulated:

- No more than 2,200 pounds (1000 kg) of hazardous waste or 2.2 pounds (1 kg) of acute hazardous waste on-site at anytime

NOTE: Conditionally Exempt Small Quantity Generators (CESQG's) are not required to complete hazardous waste reporting forms. According to the Regulations a CESQG is not required to obtain an EPA ID #. However, if the receiving TSD Facility requires that you get an EPA ID #, then you must complete DHEC Form 2701 NOTIFICATION AND REPORTING FORM. CESQG's notify one time only on DHEC Form 2701. You understand that by using this classification, you are certifying that if you should exceed the CESQG requirements listed previously; you must adhere to applicable requirements for large quantity generators or small quantity generators and must submit all the appropriate hazardous waste report forms.

Where To Go For Help

If you need any help in determining whether you need to complete the forms or if you have questions you may contact SCDHEC at (803) 896-4139.

INSTRUCTIONS TO THE HAZARDOUS WASTE REPORTS

GENERATION AND ON-SITE T,S,D,R (DHEC 1962)

****DO NOT WRITE ON THE FORMS IN THIS BOOK. PHOTOCOPY AS MANY COPIES OF EACH FORM FROM THE BOOK AS NEEDED. COMPLETE YOUR REPORT ON THESE PHOTOCOPIED FORMS IN INK (OR TYPE) AND SIGN CERTIFICATION BY HAND IN INK. USE THESE AS YOUR COMPLETED ORIGINALS. KEEP A COPY OF YOUR COMPLETED ORIGINALS IN YOUR FILES AND SEND THE COMPLETED ORIGINALS TO SCDHEC. PLEASE DO NOT COMPLETE FORMS THAT DO NOT APPLY TO YOUR COMPANY AND DO NOT SUBMIT BLANK FORMS.**

Instructions

- I** Attach a Name and Address label (supplied with your report form packet). If you do not have labels, please contact this office at (803) 896-4139.

NOTE: Any company name, address, and/or contact person change requires a South Carolina Notification and Reporting Form (DHEC Form 2701) to be completed.

- II** Enter "X" in Section II only if your company had absolutely no hazardous waste activity during this quarter. Do not fill in zeros on the rest of this form, and do not submit any blank forms. This means your company had no old waste on-site anywhere, generated no new waste, and shipped no old or new waste off-site during the quarter.
- III** Generated Waste: Enter the waste index line number of each waste you generated this quarter. This information must be taken from the Hazardous Waste Index Form DHEC 1965. Then enter the corresponding amount that was generated **IN POUNDS. DO NOT ENTER ZERO AMOUNTS. DO NOT MAKE AN ENTRY IF YOU HAD A ZERO AMOUNT FOR ANY WASTE STREAM.**
- IV** On-Site Treatment, Storage, Disposal and Recovery: Enter the waste index line number of each waste that you Treated, Disposed or Recovered on-site during the quarter; or waste remaining in storage on the last day of the quarter. Enter the management code for that waste that represents what the status was at the end of the quarter. If you performed several treatment methods on one waste, enter only the last treatment method. **Enter amount IN POUNDS.** The management code list is located in the back of this booklet.

IF THE WASTE WAS IN STORAGE AT THE END OF THE QUARTER AWAITING EITHER ON-SITE TREATMENT, DISPOSAL, RECOVERY OR SHIPMENT OFF-SITE, THEN REPORT IT AS BEING IN STORAGE USING MANAGEMENT CODE H141.

IF THE WASTE HAS BEEN TREATED, DISPOSED, OR RECOVERED DURING THE QUARTER, THEN USE THE APPROPRIATE MANAGEMENT CODE THAT BEST DESCRIBES THIS ACTIVITY. The management code list is located in the back of this booklet.

- V.** Enter the EPA ID # and name of all initial transporters who hauled hazardous waste for you during this quarter.

ALL AMOUNTS ARE ROUNDED TO THE NEAREST WHOLE NUMBER AND ARE LEFT JUSTIFIED. (Example: 12345___ NOT 000012345)

- VI.** Sign, date and enter your phone number on your certification in order to conclude the first page of your Quarterly Report.

Please send your completed forms with original signature to:

SCDHEC
Bureau of Land & Waste Management
Hazardous Waste Compliance & Enforcement Section
2600 Bull Street
Columbia, SC 29201

WASTE SHIPPED OFF-SITE FOR T,S,D,R (DHEC 1963)

****DO NOT WRITE ON THE FORMS IN THIS BOOK. PHOTOCOPY AS MANY COPIES OF EACH FORM FROM THE BOOK AS NEEDED. COMPLETE YOUR REPORT ON THESE PHOTOCOPIED FORMS IN INK (OR TYPE) AND SIGN CERTIFICATION BY HAND IN INK. USE THESE AS YOUR COMPLETED ORIGINALS. KEEP A COPY OF YOUR COMPLETED ORIGINALS IN YOUR FILES AND SEND THE COMPLETED ORIGINALS TO SCDHEC. PLEASE DO NOT COMPLETE FORMS THAT DO NOT APPLY TO YOUR COMPANY AND DO NOT SUBMIT BLANK FORMS.**

Instructions

- VII.** Enter your EPA ID # (Example: SCD934126421)
Enter your company name in the space provided as it appears on the label on the form DHEC 1962.
Enter the quarter and year this report represents.
(Example: 2/95)

- VIII.** Enter the following:

The waste line number representing this waste; this number must be taken from your Hazardous Waste Index Form (DHEC 1965)

The date (month/day/year) this shipment left your company;

The EPA ID # of the receiving facility the waste is being sent to;

The manifest document number of the shipment (found on the hazardous waste manifest DHEC form 1988);

The amount **IN POUNDS** of waste shipped.

NOTE: A manifest may specify several different waste streams. Each waste stream must be reported as a separate entry on DHEC Form 1963 with the corresponding manifest number, weight, EPA ID # and date shipped. (Example: one truck load with different waste streams). Since the **MANIFEST DOCUMENT NUMBER IS A UNIQUE UP TO ELEVEN-DIGIT NUMBER, DO NOT REPEAT IT WITH DIFFERENT SHIPMENT DATES.**

ALL AMOUNTS ARE ROUNDED TO THE NEAREST WHOLE NUMBER AND ARE LEFT JUSTIFIED. (Example: 12345 ___ NOT 000012345)

OFF-SITE FACILITY REPORT (DHEC 1964)

****DO NOT WRITE ON THE FORMS IN THIS BOOK. PHOTOCOPY AS MANY COPIES OF EACH FORM FROM THE BOOK AS NEEDED. COMPLETE YOUR REPORT ON THESE PHOTOCOPIED FORMS IN INK (OR TYPE) AND SIGN CERTIFICATION BY HAND IN INK. USE THESE AS YOUR COMPLETED ORIGINALS. KEEP A COPY OF YOUR COMPLETED ORIGINALS IN YOUR FILES AND SEND THE COMPLETED ORIGINALS TO SCDHEC. PLEASE DO NOT COMPLETE FORMS THAT DO NOT APPLY TO YOUR COMPANY AND DO NOT SUBMIT BLANK FORMS.**

Instructions

- I. Attach a Name and Address label (supplied with your report form packet). If you do not have labels, please contact this office at (803) 896-4139.

NOTE: Any company name, address and/or contact person change requires a South Carolina Notification and Reporting Form (DHEC Form 2701) to be completed.

- II. Enter "X" only if your company had absolutely no hazardous waste activity during this quarter. **DO NOT FILL IN ZEROS ON THE REST OF THIS FORM, AND DO NOT SUBMIT ANY BLANK FORMS.** This means your company had no old waste on-site anywhere and did not receive any hazardous waste from an off-site source during the quarter.
- III. Enter the total amount **IN POUNDS** of hazardous waste in storage at your facility at the end of this quarter (regardless of how long it has been there). This is waste that you have in storage (either interim status or permitted) that you received from off-site sources. Waste in storage that you generated will be reported on the on-site T,S,D,R portion of DHEC Form 1962.
- IV. Enter the total amount **IN POUNDS** of hazardous waste received by your facility during this quarter from off-site sources.
- V. Enter in the following:
- The EPA ID # of the generator from whom you received this waste;
 - The date (month, day, year) that you received this waste;
 - A complete description of the waste you received at your facility;

- The EPA/DHEC waste number (code) that best described the waste you received;
- The manifest document number * for this waste shipment;
- The management code for this waste that represents what will ultimately happen to it on your site. The management codes can be found in the back of this booklet.
- The amount **IN POUNDS** that corresponds to the generator EPA ID #, date received, description, waste number (code), manifest document number, management code.

NOTE: If for example you receive a waste that undergoes five (5) different management codes, then list only the last management code. If you have a waste that is in storage at the end of the quarter waiting to undergo a treatment or recovery method, then list that treatment or recovery method.

***THE MANIFEST DOCUMENT NUMBER IS A UNIQUE UP TO ELEVEN-DIGIT NUMBER, DO NOT REPEAT IT WITH DIFFERENT SHIPMENT DATES.** It will be possible when a generator sends several different wastes on one manifest to have several entries on this form with the same manifest document number, generator EPA ID #, management code and date received, however, the remainder of the information should be different.

NOTE: Your Company may receive hundreds of shipments per quarter. Therefore you may need to fill out multiple pages of the DHEC Form 1964 to complete your report. Enter the total amount **IN POUNDS** of hazardous waste in storage at your facility at the end of the quarter and the total amount received **ONLY ON THE FIRST PAGE** of these forms (DHEC Form 1964).

ALL AMOUNTS ARE ROUNDED TO THE NEAREST WHOLE NUMBER AND ARE LEFT JUSTIFIED. (Example: 12345__ NOT 000012345)

- VI. Sign, date and enter your phone number on your certification in order to conclude the first page of your Off-site Facility Quarterly Report

Please send your completed form with original signature to:

SCDHEC
Bureau of Land & Waste Management
Hazardous Waste Compliance & Enforcement Section
2600 Bull Street
Columbia, SC 29201

HAZARDOUS WASTE INDEX (DHEC 1965)

****DO NOT WRITE ON THE FORMS IN THIS BOOK. PHOTOCOPY AS MANY COPIES OF EACH FORM FROM THE BOOK AS NEEDED. COMPLETE YOUR REPORT ON THESE PHOTOCOPIED FORMS IN INK (OR TYPE) AND SIGN CERTIFICATION BY HAND IN INK. USE THESE AS YOUR COMPLETED ORIGINALS. KEEP A COPY OF YOUR COMPLETED ORIGINALS IN YOUR FILES AND SEND THE COMPLETED ORIGINALS TO SCDHEC. PLEASE DO NOT COMPLETE FORMS THAT DO NOT APPLY TO YOUR COMPANY AND DO NOT SUBMIT BLANK FORMS.**

Instructions

This form is an index of all hazardous wastes that your company generates. A separate line entry should be made for each separate waste stream. However, one waste stream may be a mixture of chemicals as long as that is how they are generated. If two chemicals are generated separately then there should be two separate line entries for those wastes. It is very important for you to keep track of the waste index line numbers you have assigned each waste stream, since this waste index line number is used throughout the quarterly reports to refer to that waste stream. Once a waste index line number is assigned to a waste stream it can never be assigned to another waste stream. (Example: If you assign toluene as waste index line number 001, then you can never assign waste index line number 001 to any other waste stream). This allows SCDHEC to establish a consistent record of all waste streams generated on your site. When you generate a new waste stream, this form is to be completed and submitted with the rest of the quarterly report forms. **PLEASE DO NOT REPEAT OLD WASTE STREAM INFORMATION.**

- I. Enter your EPA ID #. (Example: SCD934126421)
Enter your company name in the space provided as it appears on your label on the form DHEC 1962. Enter the correct date in the space provided.
- II. Enter in the spaces provided a waste index line number beginning with 001, for You can find this code on the internet (<http://www.naics.com>).

Enter the 4-digit Source Code that best describes how the waste index line number originated. The Source Codes can be found in the back of this booklet.

NOTE: For waste streams that represent a mixture of several different wastes, enter in the first waste number (code) the primary waste number (code) that best describes the waste. This would mean that if 75% of the mixture was F017 and 25% F013, then F017 would be listed first and F013 second. In the event you have a mixture consisting of six or more waste numbers (codes), then enter the first five (5) which

would best describe the waste. The waste index line number you assign a waste will always remain the same, so in the example below for this particular generator, waste index line number 001 will always represent this toluene and benzene mixture. **THE WASTE INDEX LINE NUMBER WILL NEVER CHANGE. WASTE STREAMS WILL NEVER BE DELETED FROM YOUR WASTE INDEX. IF YOU NO LONGER GENERATE, TREAT, STORE OR DISPOSE OF A PARTICULAR WASTE STREAM YOU WILL NEVER AGAIN REFER TO THAT WASTE INDEX LINE NUMBER IN YOUR QUARTERLY REPORTS. HOWEVER, THE WASTE STREAM WILL ALWAYS REMAIN ON YOUR INDEX.**

Example:

Line # (This line # will always represent this specific waste stream.)

001 TOLUENE | BENZENE (1:1) Mixture

U1210 U019
(76-79) (80-83) (84-87) (88-91) (92-95)
EPA/DHEC Waste Codes

Process Producing Waste

2865
(NAICS Code)

Dealkylation of toluene

Source Code

Hazardous Waste Report Forms

DHEC 1962

DHEC 1963

DHEC 1964

DHEC 1965



Quarterly Hazardous Waste Report Generation and On-Site Treatment, Storage, Disposal, and Recovery

I.

Peel off Name and Address Label from backing and place here.

Note: Any company name, address, and/or contact person changes require DHEC Form 2701 to be completed

/

Quarter & Year

II.

☐

Enter 'X' here if no hazardous waste generated, treated, stored, disposed, recovered, or shipped off site during this quarter.

III.

Generated Waste

Waste Index Line #	Amount Generated (in lbs)
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

IV. On-Site Treatment, Storage, Disposal & Recovery

Waste Index Line #	Management Code	Amount T,S,D,R, On-Site (in lbs)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

V. List below the name, and EPA/DHEC ID# of all the hazardous waste transporters used this quarter.

Transporter EPA/DHEC ID #

Transporter's Name

Transporter EPA/DHEC ID #

Transporter's Name

Transporter EPA/DHEC ID #

Transporter's Name

Transporter EPA/DHEC ID #

Transporter's Name

VI. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I also certify that I have a program in place to reduce the volume and toxicity of waste generated to the degree I have determined to be economically practicable and I have selected the method of treatment, storage, or disposal currently available to me which minimized the present and future threat to human health and the environment.

I also certify the out-of-state generators utilizing this facility have programs in place to reduce the volume or quantity and toxicity of waste using a method currently available which minimizes the present and future threat to human health and the environment.

Signature of Authorized Representative

Print/Type Name & Telephone Number

Date

Quarterly Hazardous Waste Report
Waste Shipped Off-Site for Treatment, Storage, Disposal, Recovery

VII. EPA/DHEC ID# _____ Company Name _____ / ____ Quarter & Year

VIII.

<div><div></div><div>Waste Index</div><div>Line #</div></div>	<div><div></div><div>MM</div></div> / <div><div></div><div>DD</div></div> / <div><div></div><div>YY</div></div> <div>Date Shipped</div>	<div><div></div><div>Facility EPA/DHEC ID #</div></div>
<div><div></div><div>Manifest Document Number</div></div>	<div><div></div><div>Amount (lbs.)</div></div>	

VIII.

Waste Index Line #	MM / DD / YY Date Shipped	Facility EPA/DHEC ID #
Manifest Document Number		Amount (lbs.)

VIII.

Waste Index Line #	MM / DD / YY Date Shipped	Facility EPA/DHEC ID #
Manifest Document Number		Amount (lbs.)

VIII.

<div style="border: 1px solid black; width: 60px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	/	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	/	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 280px; height: 20px; margin: 0 auto;"></div>
Waste Index	MM		DD		YY	Facility EPA/DHEC ID #
Line #						

<div style="border: 1px solid black; width: 250px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 200px; height: 20px; margin: 0 auto;"></div>
Manifest Document Number	Amount (lbs.)

VIII.

<div><div></div><div>Waste Index</div><div>Line #</div></div>	<div><div></div><div>MM</div></div> / <div><div></div><div>DD</div></div> / <div><div></div><div>YY</div></div> <div>Date Shipped</div>	<div><div></div><div>Facility EPA/DHEC ID #</div></div>
<div><div></div><div>Manifest Document Number</div></div>	<div><div></div><div>Amount (lbs.)</div></div>	



Quarterly Hazardous Waste Report Off-Site Facility Report

I.

Peel off Name and Address Label from backing and place here.

Note: Any company name, address, and/or contact person changes require DHEC Form 2701 to be completed

/
Quarter & Year

II. ☐ Enter 'X' here if no hazardous waste accepted for treatment, storage, disposal, recovery this quarter.

III.

Total amount of Hazardous Waste in Storage
at the end of this quarter (in pounds).

IV.

Total amount of Hazardous Waste Received
for this quarter (in pounds).

V.

Generator EPA/DHEC ID#

/ /
MM DD YY Date Received

Description of Waste Received

EPA/DHEC Waste Codes

Manifest Document Number

Management Code

Amount (lbs.)

V.

Generator EPA/DHEC ID#

/ /
MM DD YY Date Received

Description of Waste Received

EPA/DHEC Waste Codes

Manifest Document Number

Management Code

Amount (lbs.)

VI. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I also certify that I have a program in place to reduce the volume and toxicity of waste generated to the degree I have determined to be economically practicable and I have selected the method of treatment, storage, or disposal currently available to me which minimized the present and future threat to human health and the environment.

I also certify the out-of-state generators utilizing this facility have programs in place to reduce the volume or quantity and toxicity of waste using a method currently available which minimizes the present and future threat to human health and the environment.

Signature of Authorized Representative

Print/Type Name & Telephone Number

Date



Process Producing Waste:

Management Codes

<u>Code</u>	<u>Management Code Group</u>
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Reclamation and Recovery

H010	Metals recovery including retorting, smelting, chemical, etc.
H020	Solvents recovery
H050	Energy recovery at this site-use as fuel (includes on-site fuel blending)
H061	Fuel blending prior to energy recovery at another site

Destruction or Treatment Prior to Disposal at Another Site

H040	Incineration-thermal destruction other than use as a fuel
H071	Chemical reduction with or without precipitation
H073	Cyanide destruction with or without precipitation
H075	Chemical oxidation
H076	Wet air oxidation
H077	Other chemical precipitation with or without pre-treatment
H081	Biological treatment with or without precipitation
H082	Adsorption
H083	Air or steam stripping
H101	Sludge treatment and/or dewatering
H103	Absorption
H111	Stabilization or chemical fixation prior to disposal at another site
H112	Macro-encapsulation prior to disposal at another site
H121	Neutralization only
H122	Evaporation
H123	Settling or clarification
H124	Phase Separation

Disposal

H131	Land treatment or application (to include on-site treatment and/or stabilization)
H132	Landfill or surface impoundment that will be closed as landfill (to include on-site treatment and/or stabilization)
H134	Deepwell or underground injection (with or without treatment)
H135	Discharge to sewer/POTW or NPDES (with prior storage-with or without treatment)

Storage and Transfer

H141	Storage, bulking, and/or transfer off-site-no treatment/recovery (H010-H129), fuel blending (H061), or disposal (H131-H135) at this site
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Source Codes

<u>Code</u>	<u>Source Code Group</u>
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Wastes from Ongoing Production and Service Processes

G01	Dip, flush or spray rinsing
G02	Stripping and acid or caustic cleaning
G03	Plating and phosphating
G04	Etching
G05	Metal forming and treatment (pickling, heat treating, etc.)
G06	Painting and coating
G07	Product and by-product processing
G08	Removal of spent process liquids or catalysts

Other Intermittent Events or Processes

G11	Discarding off-specification or out-of-date chemicals or products
G12	Lagoon or sediment dragout and leachate collection
G13	Cleaning out process equipment
G14	Removal of tank sludge, sediments or slag
G15	Process equipment change-out or discontinuation of equipment use
G16	Oil changes and filter or battery replacement

Pollution Control and Waste Management Process Residuals

G21	Air pollution control devices (baghouse dust, etc.)
G22	Laboratory analytical wastes (used chemicals)
G23	Wastewater treatment (sludge, filter cake, etc.)
G24	Solvent or product distillation or recovery (sludge, waste)
G25	Hazardous waste management-indicate management method
G26	Storage and disposal unit leachate collection

Spills and Accidental Releases

G31	Accidental contamination of products, materials or containers
G32	Cleanup of spill residues
G33	Leak collection and floor sweeping

Remediation of Past Contamination

G41	Closure of hazardous waste management unit under RCRA
G42	Corrective action at a solid waste management unit under RCRA
G43	Remedial action or emergency response under Superfund
G44	State program or voluntary cleanup
G45	Underground storage tank cleanup

Waste Not Physically Generated On-Site

G61	Hazardous waste received from off-site for storage/bulking and transfer off-site for treatment or disposal
G62	Hazardous waste received from a foreign country (other than a foreign Department of Defense site, Maquiladora, US territory or protectorate). This site was the generator of record

Appalachia I District

2404 North Main Street
Anderson, SC 29621
(864) 260-5569 Fax (864) 260-4855
(Anderson, Oconee)

Appalachia II District

301 University Ridge, Suite 5800
Greenville, SC 29601
(864) 241-1090 Fax (864) 241-1092
(Greenville, Pickens)

Appalachia III District

975-C North Church Street
Spartanburg, SC 29303
(864) 596-3800 Fax (864) 596-2136
(Spartanburg, Cherokee, Union)

Catawba District

PO Box 100
Fort Lawn SC 29720
2475 DHEC Road
Lancaster, SC 29720
(803) 285-7461 Fax (803) 285-5594
(Lancaster, Chester, York)

Central Midlands District

Bldg #5
State Park, SC 29147
(803) 896-0620 Fax (803) 935-6724
(Richland, Lexington, Newberry, Fairfield)

Low Country District

104 Parker Drive
Burton, SC 29906
(843) 846-1030 Fax (843) 846-0604
(Beaufort, Jasper, Colleton, Hampton)

**Lower Savannah District**

206 Beaufort Street, NE
Aiken, SC 29801
(803) 641-7670 Fax (803) 641-7675
(Aiken, Orangeburg, Barnwell, Bamberg, Allendale, Calhoun)

Trident District

1362 McMillian Ave./Suite 300
Charleston, SC 29405
(843) 740-1590 Fax (843) 740-1595
(Charleston, Berkeley, Dorchester)

Waccamaw District

1705 North Oak Street Plaza/Suite #2
Myrtle Beach, SC 29577
(843) 448-1902 Fax (843) 946-9390
(Horry, Georgetown, Williamsburg)

Pee Dee District

145 East Cheves St.
Florence, SC 29506
(843) 661-4825 Fax (843) 661-4858
(Florence, Dillon, Marion, Marlboro, Darlington, Chesterfield)

Upper Savannah District

613 South Main Street
Greenwood, SC 29646
(864) 223-0333 Fax (864) 223-6935
(Greenwood, Abbeville, Laurens, Saluda, Edgefield, McCormick)

Wateree District

105 North Magnolia Street
Sumter, SC 29151
(803) 778-1531 Fax (803) 773-6366
(Sumter, Kershaw, Lee, Clarendon)